

## Change of details for Super Trust/Formal Trust/ Company accounts

### Information sheet

#### When to use this form

Use this form to change the Trust address or contact details. You may also change your address and contact details online on [northonline.com.au](https://northonline.com.au).

#### Change of details options

The information below will assist you when completing this form.

##### Trust details

Complete Trust name and existing contact details in this section.

##### Change of address

Provide both the new business and postal address if different.

##### Change of contact details

Provide the new contact numbers and email address.

##### Authorisation

Complete this section to confirm:

- you have read and understood the information provided on this page
- the information you have provided is true and correct.

#### Privacy and confidentiality

We collect and hold personal information to enable us to provide financial products and services to customers, and to help customers with their ongoing financial needs. If we do not collect this information, we may not be able to provide these services and products.

We may also need to collect personal information in order to meet our obligations under various laws.

We may also use personal information for other related purposes such as enhancing our customer service and product options, and informing customers about opportunities which may be of benefit to them through Direct Marketing. Customers can advise us they do not wish to receive this information via our general customer contact channels.

Personal information may be shared with business areas or companies within the AMP group. We may also provide information to local and overseas entities which provide AMP with administrative, financial, research or other services, other insurers and credit providers, financial planners, brokers and other organisations authorised by AMP to assist in reviewing customer needs. In all cases we take steps to make sure your privacy is protected.

We may also disclose personal information to courts, tribunals and disputes resolution bodies, government agencies, and other bodies we are required to provide information to under the law.

The AMP Privacy Policy (available at [amp.com.au](https://amp.com.au)) provides more information about how we manage and protect the personal information we hold about individual. It sets out how you can access and update the information that AMP holds about you, and our processes for resolving privacy related enquiries and complaints.

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Please retain this information sheet for your records – do not return it with your completed form(s).

## Change of details

Use this form to make changes to a Super Trust/Formal Trust/Company address and/or contact details.  
Please print in CAPITAL LETTERS and place a cross  in any applicable boxes.

### 1. Change of details options

#### What do you want to do?

- Change Trust address > Complete sections 1, 2, 3, 5 and 6.
- Change Trust contact details > Complete sections 1, 2, 4, 5 and 6.

### 2. Super Trust/Formal Trust/Company details

Super Trust/Formal Trust/Company name

Title

Date of birth

Surname

Given name(s)

Business address

  

Suburb

State

Postcode

Postal address (if different from above)

  

Suburb

State

Postcode

Title

Date of birth

Surname

Given name(s)

Business address

  

Suburb

State

Postcode

Postal address (if different from above)

  

Suburb

State

Postcode

Please use a separate sheet if additional Super Trust/  
Formal Trust/Company details are required.

### 3. Change of address

New business address

  

Suburb

State

Postcode

  

New postal address (if different from above)

  

Suburb

State

Postcode

  

### 4. Change of contact details

Contact phone number

Mobile number

 ( ) 

Email

### 5. Authorisation

- I/we acknowledge that I/we have fully read this form and confirm that the information I/we have provided is true and correct.
- I/we have provided the relevant documents to support changes in this form.
- I/we have read the above information and understand these conditions.

#### Authorised 1 signature

Authorised 1 name

Authorised 1 signature

Date

#### Authorised 2 signature (if applicable)

Authorised 2 name

Authorised 2 signature

Date

### 6. Checklist

- Have you completed all relevant sections of this form?
- Have you signed this form where indicated?

#### Where to send this form

Mail, email or fax this completed form to:

#### North Service Centre

GPO Box 2915  
MELBOURNE VIC 3001

Fax 1800 071 329

[northonline.com.au](http://northonline.com.au)  
[north@amp.com.au](mailto:north@amp.com.au)

#### Any questions?

1800 667 841